



# Understanding NZS3917:2025 - Fixed Term



## Domestic Fees

\$1295 per person + GST



## International Fees

\$1295 per person + GST



## Intakes

27/05/2026

22/07/2026



## Campus

Auckland  
Christchurch



## Duration

2 days



[nziht.co.nz](https://nziht.co.nz)



Many organisations are now using NZS3917 for their fixed-term maintenance contracts. NZIHT is pleased to offer this two-day course focused solely on NZS3917.

This course focuses on the newly released version. It is presented from a practical and 'hands-on' point of view for Principals, Consultants and Contractors regarding how to manage and administer fixed term contracts under NZS3917.

The course is designed for people **not familiar** with NZS 3910, as it covers a lot of the same material in the popular NZS 3910:2023 course.

As many people will still be operating under contracts using the 2013 version of NZS3917, this course content will highlight what is different in the 2025 version from the 2013 version.

## Topics include

- A complete overview of NZS3917:2025
- Types of contracts
- Contractor and Client obligations
- Role of the Contract Administrator and the Independent Certifier. It will also cover briefly the roles of the Engineer and Engineer's Representative in the 2013 version
- Variations and how to value them
- Disputes

## At the end of the course participants will:

- Understand NZS3917:2025 as a whole and the issues for all four parties - the Principal, the Contractor, the Contract Administrator and the Independent Certifier
- Be familiar with different types of contracts and how the tender documents fit into the contract
- Understand how to develop and maintain the programme
- Understand the different requirements for remedying defects

## Who should attend?

The course is suitable for people who have little or no experience with NZS3917, as well as those who already use it but need to understand it better. The course is designed for people involved with contracts in the building, construction, utilities, landscaping, civil engineering and roading sectors, as covered by the Construction Contracts Act 2002.



### Additional information

Minimum numbers apply before a course is confirmed